

Career Support Network for International Students User Manual



1. What is the Career Support Network for International Students in Japan ?

? What is the Career Support Network for International Students in Japan ?

It is a system only provided for university member with an official approval to enhance support for international students on their job hunting.

Through providing information regarding job seeking methods, employment exam preparations, and easy-to-understand business Japanese study material on our website, international students who would like to be employed in Japan can study anywhere and anytime through this website. Additionally, we will be providing recruitment information about companies that are hiring international students and information on guidance/company information sessions for international students.

? How will it help you?



Provide guide and steps for job hunting (Approximately 50 videos)



Exam preparation for job employment (e-learning) (Approximately 200 practice questions)



Business Japanese (e-learning) (18 videos are provided)



Provide company hiring information for international students



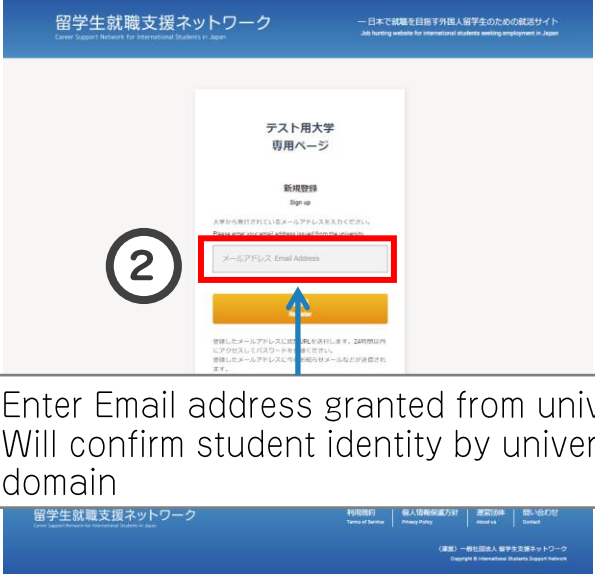
Provide information on joint-job fairs/company information sessions for international students



Provide information on guidance sessions and seminars for international students

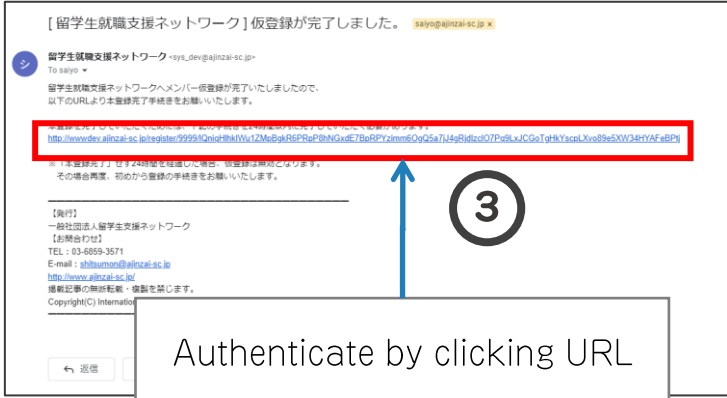


2.How to Register



Enter Email address granted from university
Will confirm student identity by university domain

Send URL for member registration to registered email address



Authenticate by clicking URL

Send ID information to registered email address



Enter password and nickname
※Nickname will only be used on your own front page

3. About the screen



! About the screen

- 1 Change registration information**
You can change your email address and password here.
If you are going to continue to use the website after graduating, you can change your university email address to your personal email address.
- 2 Select Menu**
You can display each contents as list screen
- 3 Information**
Administrative office will deliver information
- 4 Column**
We will deliver knowledge and techniques about job hunting activities
- 5 Job Fair & Guidance**
We will deliver information about company information sessions and guidance sessions for international students
- 6 Job Information**
We will deliver company hiring information for international students
- 7 Job hunting exam measures**
We will deliver e-Learning videos such as basics and preparation of job hunting, exam preparation, and SPI3 workbooks.

4. About Employment Exam Preparation Videos



! About Employment Exam Preparation Videos

- 1 **Basics of job hunting**
We will deliver timely information such as job hunting activity in Japan and what to prepare
- 2 **ENGLISH CONTENTS**
We will deliver information such as job hunting activity in Japan and what to prepare in English
- 3 **Self-analysis**
We will deliver how to do personal analysis in detail which is necessary to write the entry sheet
- 4 **Industry / Company**
We will deliver information so that you can get to know various industries and find a company that suits you
- 5 **Document screening**
We will deliver basic information about entry sheet and written test as well as precaution points to avoid common mistakes
- 6 **Interview**
We will deliver basic information for interviews and precaution points to avoid common mistakes
- 7 **Written test**
We will deliver information about how to efficiently solve written test questions that international students struggle with and workbooks
- 8 **Business Japanese**
We will deliver learning materials about how to use Japanese during job hunting activities

5. How to Watch Employment Exam Preparation Videos

留学生就職支援ネットワーク
Career Support Network for International Students in Japan

ログイン
Logout

就職コラム
Column

求人情報
Job Information

会社説明会・ガイダンス
Job Fair & Guidance

就職活動試験対策動画
Job hunting exam measures

就職活動の基礎
Basis of job hunting

就職活動の準備
Preparing for job hunting

就職活動対策
Job hunting exam measures

ビジネス日本語
Business Japanese

自己分析
Self-analysis

2021/12/24 自己分析
B-1 自己分析
エントリーシートと面接の両方において自己分析について学習することを目的とし
ています。このコンテンツはA7と同じ内容です。【目次】1.自己分析の目的とは2.自
己分析の進め方3...

詳細ページ
Detail

2022/01/07 自己分析
B-2 「自分史」の作り方
自己分析において、自分史の作り方を学習することを目的としています。【目次】
1.これまでの「自分史」を作る2.将来の「自分史」を作る3.これまでの「自分史」からわ
かること4...

詳細ページ
Detail

2022/01/07 自己分析
B-3 「自分仕様書」の作り方
自己分析において自分仕様書の作り方を学習することを目的としています。【目次】1.
「自分仕様書」とは2.「自分仕様書」の作り方3.「自分仕様書」作成時の注意事項4.「自
分仕様書」...

詳細ページ
Detail

2022/01/25 自己分析
B-4 仕事の選び方
やりたい仕事とやるべき仕事の違いや自分に合った仕事の選び方について学習すること
を目的としています。【目次】1.「やりたい仕事」と「やるべき仕事」2.自分に合った仕事選
びの進め方3...

詳細ページ
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2.自己分析の進め方3.自己分析の進め方

動画を視聴する
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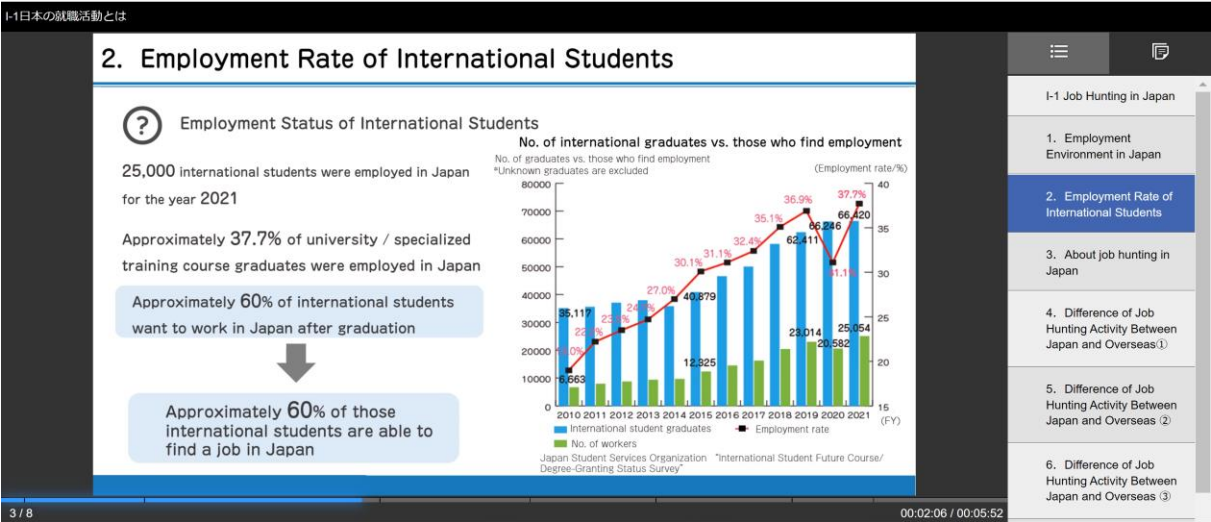
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How to Watch Employment Exam Preparation Videos

- 1 Detail page
Click “Detail Page”
- 2 Watch video
Click “Watch Video”



6. How to use Career Support Network for International Students (1)



! Understand Japan' s job hunting activity and prepare

To be employed by a Japanese company, you need to understand job hunting activity in Japan and prepare for it. This system will enable you to easily understand the job hunting activity in Japan and learn how to prepare and how to work your way through job hunting activity.

1 Understanding job hunting activity in Japan (English contents)

First, please understand the job hunting activity in Japan and the schedule. In “ENGLISH CONTENTS” , you will be able to learn the brief overview and schedule of job hunting activity in Japan. Please study in order from I-1 “Syu-katsu (job hunting)” in Japan to I-2 → I-3 → I-4 … Each content information will be distributed in a timely manner.

2 Preparing for job hunting activity (only in Japanese)

Next, you will need to prepare before the employment exam preparation. For preparation, please study in order from “Self-Analysis” , “Industry / Company” . B-1” Self-Analysis” C-1” Purpose of Industry/Company Study and How to Proceed” . Each content information will be distributed in a timely manner.

3 Prepare for Employment Exam (only in Japanese)

Last, you can study in detail about how to prepare for “Entry sheet” , “Written exam” , and “Interview test” . Study in order for each contents from ●-1 → ●-2 … . Each content information will be distributed in a timely manner.

7. How to use Career Support Network for International Students (2)



❗ Receiving Hiring Information / Company Information

After understanding job hunting activity in Japan, participate in guidance (study sessions about job hunting) and company information sessions (explaining business details about companies) for international students. This system will provide information on guidance sessions and company information sessions that will be held all over Japan for international students. Additionally, we will provide company hiring information for international students.

① Company Information Sessions / Guidance Information (only in Japanese)

We will provide information on guidance sessions, joint-company information sessions, and interviews specifically for international students that are held all over Japan. Please check both new and past information about company information sessions and guidance sessions.

② Hiring Information (only in Japanese)

We will provide hiring information for international students. When you click “Hiring Information”, it will jump to a recruitment website page dedicated for international students which only members can view.

We will be providing recruitment information that are not posted elsewhere such as a company’s number of foreign workers or how many international students they will be hiring. Thus, check the conditions and apply for the company you are interested in.

【Recruitment Information Items Specifically for International Students】

- ☐ Oversea Expansion (Plan) ☐ Language ability / Ideal candidate profile or ability
- ☐ Work Location (Japan or Overseas) ☐ Number of foreign employees (in Japan)
- ☐ Y/N International Student Recruitment Position
- ☐ Number of Hired International Students in the Past 5 Years